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ASAP - ANTICIPATORY SKILLS FOR ADAPTING THE PUBLISHING SECTOR

AGREEMENT N° 2016-2992/001-001

PROJECT N° 575884-EPP-1-2016-1-IT-EPPKA2-SSA

KICK-OFF MEETING

1st – 2nd March 2017

Città di Castello, Italy

Villa Montesca

1st March

When	Topic	In charge for presentation
9:15	Meeting with all Partners in front of the Hotel Le Mura to go to Villa Montesca, meeting place Participants registration and Welcome	
9:30-12:00	Partner Organizations presentation	All the Partners (10 minutes each Partner)
<i>11.00 Coffee break</i>		
12:00-12:30	Presentation of the ASAP Project (structure and actions) and overview of main tasks and deadlines	Villa Montesca Foundation
12:30-13:00	<i>WP1 - Management</i> & main rules related to the project agreement and financial management	Villa Montesca Foundation
<i>13:00 Buffet Lunch at Villa Montesca (offered by FVM)</i>		
14:30-15:45	<i>Workshop on WP 2 - Defining Sector Skill Shortages/Needs and ECVET strategy</i> <u>Task 1:</u> State of the Art: A) Analysis of the status quo and of the strategic perspectives with regard to the publishing sector (difficulties, challenges and opportunities) and B) Analysis about how digital books are changing the reading and writing behaviours and how these changes impact on the publishing sector <u>Task 2:</u> Mapping of Competences; Skills Needs Assessment and analysis of the Competences Gaps <u>Task 3:</u> Preparing partners for EQF/ECVET for establishing the quality assurance principles of EQAVET <u>Task 4:</u> Monitoring and evaluation of WP2	WP Leader: Federation of European Publishers (also leader of the Task 1 and 4) & The Publishers Association – UK (leader of the Task 2) & EOPEPP (leader of the Task 3)



15:45 - 16:10	MOOC Platform and Participative Web Portal (MPP – MOOC Publishing Platform) – First Ideas	Villa Montesca Foundation (together with Capacity London, leader of the Task 3)
16:10 – 16:30	<i>Workshop on WP6 - Quality Assurance</i> <u>Task 1</u> : Quality Assurance and Control Plan (QACP) <u>Task 2</u> : Quality Assurance Committee (QAC) <u>Task 3</u> : Quality Control Process	Villa Montesca Foundation (together with CEPYME, ES leader of the Task 2)
<i>17:00 Meeting with the Municipality representatives Town Council Room</i>		
<i>20:00 Dinner in the town centre (cost of the dinner, per person, = eur 22).</i>		

2nd March

9:30-10:30	<i>Workshop on WP8 – Dissemination</i> <u>Task 1</u> : Stakeholder analysis <u>Task 2</u> : Dissemination plan <u>Task 3</u> : Multilingualism <u>Task 4</u> : Monitoring and Evaluation data dissemination	WP Leader: The Publishers Association (together with: - Confartigianato AFAPP leader of Task 1 - Federation of European Publishers leader of Task 2 - POEV GR leader of Task 4)
10:30-11:00	<i>WP7 – Evaluation</i> <u>Task 1</u> : Regular monitoring of project progress <u>Task 2</u> : Elaboration of evaluation tools, methodologies of evaluation and adjustments <u>Task 3</u> : Reporting of evaluation results	CESIE
<i>11.00 Coffee break</i>		
11:20 -12:00	Next Tasks to be accomplished by each project Partner in the next period	Villa Montesca for indicating the next tasks and sharing with all the Partners
12:00 – 13:00	Final discussion and meeting conclusion	



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